

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
7	09/10/12	Open	Action	08/22/12

Subject: **Second Amendment to the Personal Services Contract for Temporary Employment with Benjamin Louie as Transit Police Specialist**

## ISSUE

Whether or not to approve the Second Amendment to the Personal Services Contract for Temporary Employment with Benjamin Louie as Transit Police Specialist.

## RECOMMENDED ACTION

Adopt Resolution No. 12-09-\_\_\_\_\_, Approving the Second Amendment to the Personal Services Contract for Temporary Employment with Benjamin Louie as Transit Police Specialist

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	36,020
Budget Source:	Operating, Capital	Next FY:	\$	9,480
Funding Source:	Local, Federal	Annualized:	\$	45,500
Cost Cntr/GL Acct(s) or Capital Project #:	GL 510025 CC 36 GL 910800 WBS T016 139,100	Total Amount:	\$	45,500
Total Budget:	\$	Original Contract:	\$46,800	
		First Amendment:	\$46,800	
		Second Amendment:	\$45,500	

## DISCUSSION

RT contracts with both the City and the County of Sacramento for Peace Officer Assignment for enhanced security on RT's buses, trains, and related transit facilities and rights of way. Benjamin Louie was one of the Sacramento Police Department Officers assigned to RT's Police Services Department (RTPS) in January 2001. While assigned to RT, Officer Louie performed the following job functions:

- Trained new and current officers and deputies assigned to RT regarding RT's Policies and Procedures and laws pertaining to transit
- Taught and discussed RT's policies and current laws on how to use pepper spray to RT's Transportation Supervisors and Transit Officers
- Attended Community Outreach Events and discussed transit and personal safety and laws specific to transit systems
- Investigated and resolved Passenger Service Reports
- Evaluated threat and vulnerability of RT's facilities

Approved:

Presented:

Final 09/04/12

General Manager/CEO

Chief Operating Officer

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- Analyzed intelligence information from numerous government entities as it relates to transit
- Trained RT employees on System Security Awareness, Terrorist Activity Recognition and Response, and Transit Terrorist Tools and Tactics
- Presented Verification of Transit Training (VTT) to RT's Operators and Supervisors
- Taught crime prevention, emergency and disaster preparedness to RT employees
- Assisted, analyzed and performed duties to comply with Federal/State Grant Guidelines
- Inspected and recommended maintenance/changes to RT Facilities to adhere with Crime Prevention Through Environment Design Principals

In June 2010, Benjamin Louie retired from the Sacramento Police Department with 30 years of Law Enforcement experience, nine of those years were served here at RT. In order to maintain the continuity of security services, RT contracted with Mr. Louie to continue to perform the job functions listed above due to his qualification skills and experience. Mr. Louie's contract is going to expire on September 14, 2012 (Resolution No. 11-08-0121), and the total consideration will soon be exhausted. However, Mr. Louie's services are still needed by RT.

In addition, on June 29, 2012, the Department of Homeland Security announced that RT's application for the FY2012 Transit Security Grant Program (TSGP) has been approved for award. The application included hiring a security contractor to deliver security training to RT's first line employees, Operators and Transportation Supervisors, during on-going VTT. RT staff intends to assign Mr. Louie to perform the duties that would be performed by the security contractor to be paid for by the TSGP. Consequently, part of Mr. Louie's time will be charged to the FY2012 TSGP. The portion of the training Mr. Louie will perform deals with emergency radio communication, response guidelines for emergencies, dealing with suspicious objects/persons, care for self and passengers as well as protection for our Transit Organization.

Staff recommends the approval of the Second Amendment to the Personal Services Contract for Temporary Employment with Benjamin Louie as the Transit Police Specialist. The Second Amendment will extend the term of his contract by one year and will increase the total consideration to provide funding for the additional year.

RESOLUTION NO. 12-09-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 10, 2012

**APPROVING THE SECOND AMENDMENT TO THE PERSONAL SERVICES  
CONTRACT FOR TEMPORARY EMPLOYMENT WITH BENJAMIN LOUIE AS  
TRANSIT POLICE SPECIALIST**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Agreement between the Sacramento Regional Transit District, therein referred to as "RT," and Benjamin Louie, therein referred to as "Contractor," whereby the total consideration is increased by \$45,500 from \$93,600 to \$139,100 and the contract expiration date is extended to September 14, 2013, is hereby approved.

THAT, the Chair and the General Manager/CEO are hereby authorized and directed to execute said Second Amendment.

\_\_\_\_\_  
BONNIE PANNELL, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary